



North American Lighting Products Inc. (NALP) is a fast-paced, growing distributor of lighting and electrical products. Catering primarily to commercial and industrial accounts, we service 2,000 to 3,000 customers across the GTA from our warehouse and sales counter at Hwy 401 & Dixie Road in Mississauga. We currently stock 5,000 products with fast access to over 100,000 items in manufacturer's inventories. We pride ourselves on providing outstanding service to our customers.

Counter Sales / Shipping Assistant

We require an energetic, positive, customer-oriented individual, who communicates well with others and enjoys working with people. This is an opportunity for the right candidate to work with our Counter Sales and Shipping staff to fulfil our customers requirements.

Responsibilities

- Assist customers with pick up orders
- Processing of customer pick up orders as they print in our shipping area
- Assist our shipping department with picking, checking and packaging of orders
- Replenish products on shelves and in displays
- Assist in the recycling process of returned products
- Assist with the preparation of product returns
- Assist with inventory counts and rechecks
- Assist with daily housekeeping activities
- Other tasks as required by management

You will have:

- Good working ethic and punctuality
- Excellent skills in customer service
- Ability to work independently as well as in a team environment

...service that shines

We wish to thank all applicants for their interest but advise that only those selected for an interview will be contacted

NO PHONE CALLS OR AGENCIES PLEASE.